

The Livingston Parish Recreation District 2 met in a regular meeting on Wednesday, June 12, 2024, in Watson, La. at 6 pm at the Administrative Office (Live Oak Sportsplex) located at 36965 Louisiana Highway 16, Watson, La.

Present- C.Prescott, T.McRae, J.Hood, V.Brown, B.J.Guerin, A.Curtis

Absent: B.J.Clark

Guests: Director Mike Hansen

Public: Trey Sanders, Connor Collura, H.T.Bourgeois CPA's

Meeting called to order by Chairman Chris Prescott.

Pledge of allegiance was given and prayer led by Administrative Secretary.

Motion to adopt the minutes as mailed for the May 8, 2024, meeting with no public comment, by T.McRae seconded by J.Hood Vote passed Yeas-6 Nays-none

Absent-B.J.Clark

Board discussed the February meeting minutes regarding needed changes. Tracy McRae explained the lack of understanding on what issues need correcting as well as other board members. It was stated that further discussion may be necessary.

There were no public comments.

Director, Mike Hansen, reported that rental equipment was used to adjust all lighting and that some old lights are now working with actions performed.

*He summarized the playground equipment repairs made with work almost completed as of today.

*He stated that some tree issues on perimeter of park and that trimming actions will be performed.

*He noted that field 5 & 6 infields will be replaced with a dirt surface.

*He has been attempting to begin hiring process for added staff.

*He summarized various maintenance projects and that he is securing cost estimates on re-surfacing the track.

*He noted that the freezer purchase estimate is around the \$13,000 range

*He reported that all programs were completed with no negative incidents (one soccer coach confrontation was handled).

*He stated that fall registration will begin soon.

*He requested board direction on the priority of completing projects discussed.

Board comments stressed priority of hiring staff before major projects are begun.

Director noted that bathroom repair to surfaces could cost from \$8000 to \$10,000 by using tile products. Board commented that their preference would be to use a concrete spray type product. Director noted that this process could cause the bathroom not to be functional for up to 3 days.

*He reported that backstop improvements as discussed could cost up to \$20,000.

*He noted that he is continuing to research the pickle ball costs.

Board discussed and recommended that the Director assemble job duties and compensation guidelines for an Assistant Director and Concession Director positions with the personnel committees' assistance.

Board also discussed the speed bump situation and Director noted a pot hole and speed bump adjustment will be fixed.

Chairman questioned the logistics on projects to be performed and the priority of getting staff for support. Board discussed the timing of major projects for later 2024 and into 2025. Jimmy Hood asked how umpires are selected. Director stated that he uses high school employees.

Trey Sanders presented the 2023 Financial Audit report and AUP audit report. He reported that the audit rendered a clean unmodified opinion and noted there were no findings or deficiencies in internal control or any identified non-compliance issues. He did report on exceptions for the AUP procedure findings related to training requirements in three areas and a banking deposit procedure.

Motion to accept the 2023 Financial Audit and AUP audits as presented with no public comment, by T.McRae seconded by B.J.Guerin Vote passed Yeas-6 Nays-none Absent-B.J.Clark

Administrative Secretary presented the financial report with the board for the May, 2024, period of operations as compared to budget with June bills.

Motion to accept the financial report of May and pay the bills as presented for the June period with no public comment by T.McRae seconded by B.J.Guerin Vote passed Yeas-6 Nays-none Absent-B.J.Clark

Chairman reported that he is pursuing park sponsorship comments made from a large company and will report back to the board.

Under Committee reports, it was noted that the Capital Outlay will be meeting with the architect on the specification addition of Pickle Ball courts.

April Curtis presented information on securing feedback from a soccer survey that she recommends sending to all parents of registered participants. She feels this action could encourage soccer numbers in registration and give the board a priority on future soccer improvements to facilities. Board discussed and suggested that the board should review the survey before taking action, but consider each question to be included on the District survey at the next regular meeting.

April Curtis noted that the Soccer Commissioner issued a season report to the Director. Director summarized the report and stated his appreciation efforts on improvements and gave his opinion on strengthening conflict resolution.

Under old business, two procedure items were noted for correction now.

Motion to establish a procedure whereby the Administrative Assistant be authorized to administer all required training by staff and commissioner (ethics, sexual harassment prevention, and cyber security) and to be responsible for reporting of all training with no public comment by T.McRae seconded by C.Prescott Vote passed Yeas-6 Nays-none Absent-B.J.Clark

Motion to establish a procedure whereby Hancock Whitney Trust is authorized to post annually the approved financial audit presented for that year to the EMMA system with no public comment by V.Brown seconded by T.McRae Vote passed Yeas-6 Nays-none Absent-B.J.Clark

Motion to adjourn the meeting with no public comment by V.Brown seconded by B.J.Guerin Vote passed Yeas-6 Nays-none Absent-B.J.Clark



Randall Smith - Administrative Secretary

Next public meeting on Wednesday, July 14, 2024 6 pm

LIVINGSTON PARISH RECREATION DISTRICT 2
Live Oak Sports Complex Office 36965 Highway 16
P.O. BOX 54
WATSON, LA 70786

Agenda: Meeting Wednesday July 10, 2024 6 PM

Meeting called to order

Prayer

Pledge of Allegiance

1-Approval of Minutes, June 12, 2024

2-Public Input

3-Director's Report, July, 2024

4- Financial Report – June, 2024

- Adoption of Finance report
- Final Report on Overtime Compensation Research
- 2024 Millage Reminder of Public Hearing on August 14, 2024

5-Chairman Report – July, 2024

6-Soccer Survey Discussion

7-Committee Reports

- Personnel Committee
- Capital Outlay Committee report

8- Board Comments

9- Old Business

10-Adjournment

Next regular meeting * Wednesday, August 14, 2024 6 PM**